

OF THINKING TWICE ABOUT HOW YOU SEND FILES

WHAT BIOTECH COMPANIES NEED TO KNOW

Electronic file sharing saves time as well as money. Here's how it all adds up just for **transferring one data set at 1 GB**, using other methods in estimates.*

CDS

Requires burning 2 CDs

Do that once every week, and you spend:

CDs + Postage + Labor =

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(\$4/month + \$4/month + \$13/month = \$21/month X 12 = \$252/year)

ZIP FILES/FTP

Even using file compression, this requires sending approximately **500 fax pages** for PDFs

Do that once every week, and you spend:

Time + Labor = **\$6,060**/year

\$116.55/week X 52 =\$6,060)

(7.77 hours transfer time per use + \$15/hour labor co



FREE ONLINE FILE-SHARING SERVICES

Many free services have a maximum file size of no more than 500 MB (1/2 GB).

This means **FREE** file sharing

To keep from having to break up large files, you'll have to send large files either by CDs, ZIP files — or the next and best option.







This excludes labor costs on troubleshooting access for clients, supplying client FTP login/password, following up to verify client receipt and other related items.



Standard CD-RW discs hold less than 0.75 GB each while standard PDFs can hold 2.2 KB of data.



SHAREFILE

Requires making just **one link** sent via email

Do that once every week, and you spend:

Labor cost only = \$39/year

(5 minutes to make link and transfer + \$15/hour labor cost = \$0.75/week X 52 = \$39

There are **no costs for energy** for producing paper and toner or greenhouse gases and landfill waste created either.

ShareFile can even transfer up to 100 GB at one time, making its savings exponentially greater for you.

Learn more at **ShareFile.com**

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http://www.convertunits.com/from/GB/to/MB http://iclick.com/pdf/howbigisagig.pdf http://www.theaudioarchive.com/TAA_Resources_

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