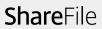# Citrix ShareFile for Engineering

Spend more time focused on projects and clients by getting an easier way to access and share files that are too big to email more efficiently. Citrix ShareFile offers a professional, user-friendly, trustworthy file-sharing service that can drastically simplify your submittal process and project operations and streamline your collaborative efforts. Here are all of the features you get with our built-for-business solution.

Features	Description
Benefits of the cloud	
Large file transfer	Easily share files and folders up to 100 GB in size whether you are in the office or out in the field with just a few clicks.
Two-way exchange	Request files from architects, clients and others and allow them to send you files of any size electronically.
Anytime access	Access plans, specifications, submittals and other files from anywhere, on any device 24/7.
No complicated downloads	Access ShareFile from any web browser on any device and offer clients and others a simple way to access files with no software downloads, usernames or passwords required.
File versioning	Keep track of changes to files in your account and access older versions of files as needed.
Unlimited cloud storage	Put as many project files and client documents in your account as you need — with ShareFile, you get an unlimited amount of space in the cloud.
Client portal	Give clients a way to access their files in a secure login space right on your website.
File drop	Include a space on your website where clients and others can upload new forms and other documents right to your ShareFile account.
Full-text search	Search every file and folder in your ShareFile account by any keyword for a simpler way to find and access.
Security and compliance	
State-of-the-art storage	Keep your data safe using SSAE 16 Type II certified datacenters, proven and trusted cloud infrastructure.
File encryption	Protect files during transfer with SSL/TLS encryption protocols and in storage using AES 256-bit encryption.
Multi-factor authentication	Add layers to how you safeguard data with two-step verification methods, such as form and token-based authentication as well as SMS, voice and backup codes for account entry.
Activity tracking	Use workflow audit trails, configurable permissions and intuitive reporting tools to get insight into and control over who is accessing data and how often.
Added LEED credit	Earn a LEED point from the U.S. Green Building Council for your projects via the electronic submittal process provided by ShareFile.
Desktop tools	
ShareFile Sync	Sync all of your files, and all of your firm's files, automatically to the cloud and across devices, so everyone has the most up-to-date information.
File check-in/check-out	Prevent changes to files from getting lost with our check-in/check-out feature, which lets you see who has a file downloaded for updates and for how long.
Print to ShareFile	Pull files directly from your document management system, design or any other software into ShareFile without having to download data to an unsecure local device or adding a step to your workflow.
Desktop App	Find and store files faster with our desktop app, featuring file drag and drop, and file sending and requesting without needing to log in to a web browser.

Plugin for Microsoft Outlook	
Encrypted email	Protect the body of an email to communicate securely with engineers, clients and co-workers — they can respond with an encrypted email even if they aren't ShareFile customers.
Encrypted attachments	Replace email attachments with secure ShareFile links to files up to 100 GB in size.
Added protection	Use email in a way that adds the protection of SSL/TLS encryption protocols and up to AES 256-bit encryption to your emails and attachments.
Request files	Give clients, engineers and others an easy way to send you files by including a secure link in your email that allows them to upload files of any size directly to your ShareFile account.
Mobile access	
Mobile apps	Access, edit, share, request and view files on the go with ShareFile mobile apps for all iOS, Android, Windows and Blackberry smartphones and tablets.
Mobile editing	Edit any Microsoft Office document and annotate any PDF from your smartphone or tablet right in your ShareFile account.
Permissions management	Manage permissions and access rights to your account from your mobile device, and give clients, engineers or other architects access on the go.
Offline access	Securely download files to your device within your ShareFile mobile app for access to files even without an Internet connection.
Remote wipe	Remotely lock and wipe ShareFile data from any lost or stolen device to keep your data safe no matter what happens.
Tracking and reporting	
Customized user permissions	Give clients, other project team members, engineers and others access to only the files you want them to see.
Control and visibility	Determine how long files are available for download and know the moment someone downloads a file you sent.
Track account activity	Use workflow audit trails, configurable permissions and intuitive reporting tools to get insight into and control over who is accessing data and how often.
Email notifications	Receive reports on permissions or account usage so you always know the moment data is downloaded from or uploaded to your account.
Simple admin controls	Know that security doesn't have to be complicated — our robust security settings come in a user-friendly interface designed with you and your firm in mind.
Customer care and support	
Unlimited customer support	Get as much support as you need, whenever you need it — the ShareFile customer care team is always available and eager to help by phone or email.
24/7 assistance	Contact our U.S.-based customer care team anytime 24/7.
Personalized training and onboarding	Set up personalized training for you and your staff, so everyone feels comfortable using and securely sharing with ShareFile.
Get instant help online	Ask the ShareFile community support forum or search thousands of support articles in the ShareFile Knowledge Base for instant help with common ShareFile issues or questions.
Custom branding	Make your ShareFile account match your website and logo — we'll custom brand your portal free of charge.
Professional integrations	
Scan to ShareFile	Scan printed project files directly to ShareFile on your Fujitsu ScanSnap scanner to reduce paperwork.
Simple e-signature	Get contracts and other files signed faster with legally binding, secure e-signature from RightSignature directly in your ShareFile account.

Why ShareFile?

Security that supports compliance —

ShareFile has more than 25 customizable security settings and high-grade data encryption. You can give employees and clients access to only the files you want them to see.

Simplicity and ease of use —

No matter whether your firm employs 1 person or 1,000, ShareFile offers unlimited 24/7 customer support, live training sessions and white glove onboarding for your staff and clients.

Built for business —

ShareFile provides industry-specific solutions for business workflows. It integrates conveniently with email, desktop and mobile tools to add security and easy file sharing for you.

Contact us

To learn more about ShareFile, please visit our website at www.ShareFile.com.

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About Citrix

Citrix (NASDAQ:CTXS) is a leader in virtualization, networking and cloud services to enable new ways for people to work better. Citrix solutions help IT and service providers to build, manage and secure, virtual and mobile workspaces that seamlessly deliver apps, desktops, data and services to anyone, on any device, over any network or cloud. This year Citrix is celebrating 25 years of innovation, making IT simpler and people more productive with mobile workstyles. With annual revenue in 2013 of $2.9 billion, Citrix solutions are in use at more than 330,000 organizations and by over 100 million people globally. Learn more at www.citrix.com.